



TERMS & CONDITIONS FOR ACTIVITIES

For extracurricular activities, the school year is divided in the following two semesters.

- **Semester 1:** From August 28th to 15th December 2023
- **Semester 2:** From 8th January to 21st June 2024

A registration for an activity in Semester 1 will be renewed in Semester 2 unless you proactively cancel (see below).

Enrolment

Please note that places will be allocated on a first-come, first-served basis, if demands exceed the number of places available students will be placed on a waiting list. Some activities may require a minimum number of students; the Extracurricular Department reserves the right to cancel any activity if the minimum requirements are not met.

STAGE 1: REVIEW THE ACTIVITIES ON OFFER

From 19th July: Please take a look at our Extracurricular activities brochure for 2023-2024 and at the schedules by section, to know about all the activities we have on offer. These are available on cdl.ch/extracurricular and on your CDL News app.

STAGE 2: REGISTRATIONS

Registrations will open on [SchoolsBuddy](#) and requests by email will not be considered. Only cancellations should be announced by email (see below). Please note that these processes are fully automated via [SchoolsBuddy](#), except for cancellations which parents/guardians must proactively indicate (see below).

Important dates for Semester 1

- **On 7th August** at 9:30 a.m., credentials are sent to new parents to login to the [SchoolsBuddy](#) portal.
- **On 8th August:** Opening of registrations from 13:00.
- **From 08th August to 14th August:** Please note that during this time, the activity is selected but not yet confirmed.
- **From 15th August:** During this time, the system will automatically appoint requests collected since 8th August on a first come first served basis. You will receive an automatic notification from [SchoolsBuddy](#) confirming your registration according to availability.
- **On 27th August:** Closing of registrations.
- **From 28th August to 10th September:** Change Period. During this time, you will be able to change activities.

Important dates for Semester 2

- **From 4th December to 15th December:** Cancellation Period. Cancellations will only be accepted in writing by emailing extracurricular@cdl.ch. Please note that if you do not cancel an activity, we will assume that you wish to continue, and your child will automatically be enrolled for semester 2.



- **From 16th December 2023 to 7th January 2024:** Registration. You can request your child to join an activity via [SchoolsBuddy](#).
- **From 8th January to 21st January 2024:** Change Period. During this time, you will be able to change activities.

Number of lessons

The programme is divided into two semesters (see “Dates” above). Due to the different lengths of each semester, (semester one is shorter than semester two) different pricing will apply, please see the details on the schedules available. If any activity is missed due to the teacher’s unavailability, the course will be replaced by a substitute teacher or cancelled. In the event of cancellation, no refunds or costs adjustment will be made. Subscription to activities is for the semester; parents wishing to continue an activity for the whole academic year, do not need to renew their registration from one semester to the next.

Notice of cancellation

The Extracurricular department commits to delivering a minimum of 30 classes within the academic year. New registrations will be accepted, only during the time frames mentioned above in the “Dates” section. If you decide to cancel, for any other reason than a medical one, there will unfortunately be no refund offered. To cancel please email extracurricular@cdl.ch.

Contact

For more information contact us at: extracurricular@cdl.ch.