



Annual Student Medical Paperwork Chart

Dear Parents and Guardians,

The chart below will help you to understand the medical paperwork that is required to begin the upcoming school year. **Please find all paperwork available on our school website under “Parents’ Essentials.”** Detailed information on each of the medical forms is located in a document in the “Medical Forms” section of “Parents’ Essentials” entitled **“Medical Paperwork Welcome Letter for New and Returning Families.”**

All paperwork can be mailed to the Main Office or submitted electronically as a PDF to the School Nurse at nurse@bisboston.org.

Kind Regards,
The Main Office

FORM TITLE	REQUIREMENTS
MA Physical Examination Form	New students – Mandatory within 30 days of starting, must be from the past 12 months Returning students – Mandatory ; new exam needed every 12 months
MA Immunization Requirements	New students – Mandatory prior to first day of school Returning students – Mandatory ; required after receipt of any vaccine/booster
Annual Student Emergency Contacts and Health History Form	Mandatory – at start of each new school year for ALL students. <i>Requires parent signature.</i>
Consent for Administration of OTC Medications	If applicable – must be completed at start of each new school year. <i>Requires parent signature.</i>
Prescribed Medication Order	If applicable – must be completed at start of each new school year. <i>Requires healthcare provider signature and parent signature.</i>
MA Asthma Action Plan	If applicable – required for all students with an inhaler at school, <i>in addition to Prescribed Medication Order.</i> Must be completed at start of each new school year. <i>Requires healthcare provider signature and parent signature.</i>
Allergy and Anaphylaxis Emergency Care Plan	If applicable – required for all students with an Epi-pen/Auvi-Q at school, <i>in addition to Prescribed Medication Order.</i> Must be completed at start of each new school year. <i>Requires healthcare provider signature and parent signature.</i>
Miscellaneous Health Care/Emergency Care Plan	If applicable – required for students with certain health conditions. Please contact the School Nurse for more information. Must be completed at start of each new school year. <i>Requires healthcare provider signature and parent signature.</i>
All medical paperwork needs to be up to date and copies sent to the school. If we do not receive this information prior to the start of school, the student will not be allowed to attend until a copy is received.	