The British School of Tashkent : After Care Policy and Parent Agreement (EYFS & KS1)

Purpose
The British School of Tashkent offers an After Care service to support families who require supervised care for their children after the end of the school day. The service provides a safe, caring, and secure environment for children in Early Years Foundation Stage (EYFS) and Key Stage 1 (KS1) only.

After Care is intended as supervised childcare and is not an extension of the academic school day. No formal lessons or tutoring will be provided. Children will take part in age-appropriate, supervised activities, including free play, quiet games, reading, creative activities, and outdoor play where appropriate.

A healthy afternoon snack and water will be provided.

Eligibility
The After Care programme is available only to students enrolled in:
- EYFS
- Key Stage 1 (Years 1 and 2)

The school reserves the right to limit places based on staffing and capacity.

Registration and Booking
To ensure appropriate staffing and safeguarding:
- Parents must register their child for the After Care programme in advance.
- Payment must be made in advance before a child attends.
- Children may not attend unless they have been pre-booked and payment has been received.
- Parents may not bring or leave their child for After Care without prior registration and confirmation of a booked place.
- The school cannot accept same-day, unplanned attendance except in exceptional circumstances and only with prior approval from the school.

Collection
- Children must be collected no later than **18:00**.
- Only parents or authorised adults listed on the child's school records may collect a child unless alternative arrangements have been agreed with the school in advance.
- Parents are expected to notify the school if they anticipate being delayed.
- Persistent late collection may result in the withdrawal of a family's After Care place.

Activities and Supervision
Children will be supervised by members of school staff throughout the After Care session.

Activities may include:
- Indoor and outdoor play
- Arts and crafts
- Reading and storytelling

- Board games and construction activities
- Quiet relaxation time
- Social activities appropriate to the children's ages

Staff will ensure that children are safe, supported, and cared for at all times.

Behaviour Expectations
The school's Behaviour Policy applies during After Care.

Children are expected to:
- Follow staff instructions.
- Treat others with kindness and respect.
- Use equipment responsibly.
- Help maintain a safe and positive environment.

Where a child's behaviour consistently places themselves or others at risk, the school reserves the right to suspend or withdraw access to the After Care programme following discussion with parents.

Health and Safety
The school will:
- Maintain appropriate staff supervision.
- Follow all safeguarding and child protection procedures.
- Administer first aid when required.
- Contact parents immediately in the event of illness, injury, or emergency.

Parents must ensure that the school has up-to-date emergency contact information and details of any medical conditions or allergies.

Parent Agreement
By enrolling my child in the British School of Tashkent After Care programme, I confirm that I understand and agree that:
1. The programme is available only for EYFS and KS1 students.
2. My child must be registered and paid for in advance before attending.
3. I may not leave my child for After Care without a confirmed booking.
4. After Care provides supervised childcare only and does not include academic lessons or tutoring.
5. I understand that a snack will be provided during the session.
6. I will collect my child no later than **18:00**.
7. I will inform the school as soon as possible if an authorised collector changes or if I anticipate being delayed.
8. I agree to follow all school policies relating to safeguarding, behaviour, health, and safety.
9. I understand that repeated late collection, failure to follow the booking procedures, or serious breaches of the school's expectations may result in my child's place in the After Care programme being withdrawn.

THE BRITISH SCHOOL
OF TASHKENT
A NORD ANGLIA EDUCATION SCHOOL

Parent Declaration

Child's Name : _____

Class : _____

Teacher's Name : _____

Parent/Guardian Name : _____

Contact information
(At least 2 phone numbers) : _____

: _____

Telegram contact : _____

I have read and understood the British School of Tashkent After Care Policy and agree to comply with its terms and conditions.

Parent/Guardian Signature : _____

Date : _____

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