Dear Parents,

I would like to take this opportunity to introduce myself as the new Year Leader for Year 11. As a new member of staff at Nord Anglia International School Shanghai, Pudong, I am very excited to be given the opportunity to work with such a key year group, about whom I have heard great things. I look forward to getting to know the year group over the coming weeks and to helping your son or daughter to achieve even greater things as the IGCSE exams approach.

To give you some brief information about myself, I have worked in London schools for 11 years and have undertaken roles including Head of English and Senior Academic Mentor for years 12 and 13. Having worked on both the academic and pastoral sides of education, I am looking forward to combining these as Year Leader for Year 11. The year ahead will be probably the most important of your son or daughter’s academic career so far, and I see my role as supporting them at this crucial time to achieve of their very best, in close collaboration with their form tutors, with the teaching staff and with you as parents.

There are some important pieces of information that I would like to share with you and I kindly ask you and your son/daughter to read through these before Monday:

**Homework**

A formal homework timetable for your son/daughter will be distributed on Monday morning. Students in Year 11 should be given approximately 50 minutes- 1 hour of work per subject, per homework set.. We ask that you support your child, by regularly checking and signing their student planner.

**Equipment**

Just to remind you, it is important that our students are ready to learn and make the most of every lesson. With this in mind, we will be asking each student to have the following essential equipment for each lesson:

- 2 Black or blue writing pens
- 1 Pencil
- 1 Rubber
- 1 Sharpener
- 1 Ruler
- 1 Calculator
- 2 Coloured board markers (non-permanent)
- 1 Set of colouring pencils
- A selection of coloured highlighters

Students will be given more information from their subject teachers within the first week of term with regards to any subject specific equipment needed.
Tutor groups and new rooms are as follows:

<table>
<thead>
<tr>
<th>Year 11</th>
<th>A</th>
<th>Tutor: Seona Platt</th>
<th>Room</th>
</tr>
</thead>
<tbody>
<tr>
<td>Year 11</td>
<td>B</td>
<td>Tutor: Shaun Mills</td>
<td>Room</td>
</tr>
<tr>
<td>Year 11</td>
<td>C</td>
<td>Tutor: Andy Groark</td>
<td>Room</td>
</tr>
</tbody>
</table>

**PE Block 1**

Students in Year 11 are required to bring their polo shirts, shorts, socks, trainers and water bottle for their first PE lesson on **Tuesday period 1 and 2 (GCSE PE) or Tuesday period 5 (core PE).**

I look forward to meeting you very soon.

Kind regards

Anna Jeffery

Year 11 Leader